

Minutes of the 5th Academic Council Meeting held on November 22, 2008

The 5th meeting of the Academic Council was held on 22 November, 2008 at in the Conference Room of Leading University. The meeting was presided over by Prof. Dr. ABM Shahidul Islam, Hon'ble Vice Chancellor, Leading University.

The following Members were attended the meeting:

1. Major General (Retd.) Prof. Dr. Md. Nazmul Islam
Principal,
Jalalabad Ragib-Rabeya Medical College, Sylhet. Member
2. Professor Dr. M.R. Kabir
Pro- Vice Chancellor
University of Asia Pacific, Dhaka Member
3. Professor Dr. A. N. M. Meshquat Uddin
Pro- Vice Chancellor
Primeasia University, Dhaka Member
4. Dr. M. Habibul Ahsan
Professor of Physics
SUST, Sylhet. Member
5. Professor Mohammad Mohabbat Khan, Department of Public
Administration, Dhaka University
6. Professor Dr. Md. Safiullah
Professor of Economics
Dept. of Business Administration, LU. Member
7. Dr. Tofayel Ahmed
Associate Professor & Head
Department of Business Administration, LU, Sylhet Member
8. Mr. Md. Ashiquzzaman Bhuiyan
Asst. Professor & Head (Acting)
Department of English, LU, Sylhet Member
9. Mr. Rajon Das
Lecturer & Head (Acting)
Department of Architecture, LU, Sylhet Member
10. Mr. Rashedul Islam
Lecturer & Head (Acting)
Department of CSE, LU, Sylhet Member
11. Mr. Saifur Rahman
Lecturer & Head (Acting)
Department of Law, LU, Sylhet Member
12. Md. Showkatul Hasan Choudhury
Registrar
Leading University Secretary

Hon'ble Vice Chancellor thanked all the members of the Academic Council and welcomed all in the meeting. He, on behalf of Leading University expressed his gratitude to the eminent professors from Dhaka and Sylhet regions for sparing their valuable time for the university to attend the meeting. All the members in turn thanked the Hon'ble Vice Chancellor of Leading University for inviting them in the meeting. The members expressed their satisfaction at the positive remarks of the high power Inspection Team of UGC on the sound operation & maintenance of academic and official activities of the university after their completion of the inspection. The meeting thanked Hon'ble Vice Chancellor and through him to all the faculty members and officials of the University for the progress achieved so far and hoped for the best in the days to come.

Agenda-1: Confirmation of the Minutes of 4th Academic Council Meeting.

Decision:

The meeting regarded the minutes of 4th Academic Council meeting as being read and accorded approval to the minutes.

Agenda-2: Review of MBA syllabus for BBA passed students.

Discussion: The meeting discussed the syllabus of some courses of MBA program that were similar to the courses taught in BBA program. So, to avoid such repetition, new courses should be introduced in the MBA program by taking into consideration of the courses introduced by reputed universities of Bangladesh. It was discussed that BBA passed students would get waiver for 12 credits out of 60 credits & accordingly 48 credits would be completed by the said BBA graduates to do their MBA degree. In the light of the changes of MBA Syllabus, BBA, CSE & English undergraduate programs could also be redesigned to maintain the consistency of all programs. In order to redesigning courses in MBA program, a committee was formed with the following members under the chair of Hon'ble Vice Chancellor:

Decision:

A committee would be formed to redesign and restructure the syllabus of MBA program on the guideline of the discussion under the chair of the Hon'ble Vice Chancellor, L.U.:

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| 1. Professor Dr. ABM Shahidul Islam, Hon'ble Vice Chancellor, LU | Convener |
| 2. Professor Dr. A.N.M. Meshquat Uddin, Hon'ble Pro Vice Chancellor, Primeasia University, Dhaka. | Member |
| 3. Professor Salahuddin Ahmed, School of Business, Primeasia University, Dhaka. | Member |
| 4. Dr. Tofayel Ahmed, Assoc. Professor & Head, Dept. of BuA, LU | Member |
| 5. Mr. Bashir Ahmed Bhuiyan, Assoc. Professor, Dept. of BuA, LU | Member |
| 6. Concerned Course teachers, LU | Member |

The members of the committee would submit a proposal regarding the courses to be introduced or redesigned in line with the cases of other private universities. In addition, the necessary committees might be formed with respective program experts by the Hon'ble Vice Chancellor.

Agenda-3: Syllabus of B. Sc. in Civil Engineering

Discussion: The meeting was informed that the authority of Leading University had been contemplating to introduce B. Sc. in Civil Engineering course in order to extend the field of studies under the School of Modern science. Accordingly the syllabus of the course was prepared by specialists in line with the syllabuses of other universities and sent to Bangladesh University Grants Commission for kind approval. The syllabus was reviewed by the specialist appointed by UGC and sent back to Leading University with some suggestions for necessary correction. The syllabus of Civil Engineering course had been prepared in compliance with the suggestion of UGC.

Decision:

The meeting, after elaborate discussion, decided to form a committee comprising of the following members in the convenorship of the Hon'ble Vice Chancellor, LU for taking necessary steps in this respect:

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| 1. Prof. Dr. ABM Shahidul Islam, Hon'ble Vice Chancellor, L.U. | Convener |
| 2. Prof. Dr. M. R. Kabir, Hon'ble Pro Vice Chancellor, UAP, Dhaka. | Member |
| 3. Prof. Dr. Abdullah, Principal, Bangladesh Survey Institute, Comilla. | Member |
| 4. Mr. Ramendra Kumar Das, Instructor, Civil Engg, Sylhet Polytechnic Institute, Sylhet. | Member |

Agenda-4: Promotion policy & emolument for teachers' who have Masters Degree from abroad and Doctoral Degree.

Decision: The decision was deferred for the next Syndicate meeting.

Agenda-5: Scholarship for poor & meritorious students of Leading University

Discussion: The meeting was apprised of the fact that Leading University had been offering various facilities in different categories to the students since its inception. At present the authority was contemplating to provide scholarship to the poor but meritorious students of the university in order to offer more opportunity for higher education to the children of less fortunate class of the society. So the authority proposes to offer scholarship to the poor and meritorious students under the following titles:

Title of the Scholarship	Number of recipient students
Founder Chairman Scholarship	04
Co- Founder Chairman Scholarship	03
Vice Chancellor Scholarship	03

Decision: The decision was deferred for the next Syndicate meeting.

Agenda-6: Financial support for teachers to attend in conference both home & abroad.

Discussion: Teachers of Leading University had been performing research works in their respective field of studies. These research papers had been sent to various national & international seminars. In recognition to the ingenuity of the teachers, they were invited to some international conferences to present their research papers. It should be noted that Hon'ble Founder Chairman was pleased to sanction an allowance of Tk.25000/- to Hon'ble Vice Chancellor and Tk. 20000/- to each of the teachers from the university fund to attend the conference in USA. The respective teachers had successfully presented their papers in the concerned programs.

Since the teacher community as a whole belongs to the fixed income group and had limited means to avail such opportunities, the following proposal for financial support to the teachers of LU for attending conferences both home & abroad was submitted for kind decision:

Overseas Program USA , Europe & Australia	Overseas Program Malaysia, Singapore, Srilanka Etc.	Overseas Program India	Domestic Programs
Tk. 20000/-	Tk. 10000/-	Tk. 5000/-	Tk. 3000/-

It should be noted that necessary fund for this purpose had already been allocated in the budget.

Decision: The decision was deferred for the decision of the next Syndicate meeting.

Agenda - 7: 2nd Convocation of Leading University

Discussion: The meeting was informed that the authority of Leading University was contemplating to arrange the 2nd Convocation of the university. A total number of 156 students had attended in the 1st Convocation from the both Campuses of Leading University. Now, as per official record, approximately a total number of 308 students of different Departments would complete the requirements for their degree in Spring Semester - 2009 in both Campuses of Leading University. Out of them, a total number of 224 students should participate from Sylhet Campus and 84 from Dhaka Campus.

Decision: Complete authentication of the certificates and the necessary scrutiny the results of the students should be done immediately.

Agenda - 8: Miscellaneous

Supplementary Agenda - A: Duration for the completion of Undergraduate & Graduate programs.

Decision: After threadbare discussion, it was decided that the duration of studentship (registration) for Undergraduate Programs should be 6 (six) years, for MBA regular 4 (four) years & for EMBA & Masters programs 3 (three) years. This proposed change had been made to bring academic discipline in the study of these programs.

Supplementary Agenda - B: Internship for Undergraduate & Graduate programs

Discussion: There was a provision in the university catalogue that students of undergraduate programs could do their internship after completion of 100 credits. It was observed that it affected the regularity of the students to attend their classes who availed the opportunity. However, in practice the authority did not allow students to do their internship before completing the required credits. Now it was proposed that the provision should be withdrawn and a new provision should be introduced.

Decision: Students of undergraduate programs should do internship after completing 100 credits but they should not be allowed to take any course during internship period. In case of Graduate programs, internship or project work might be offered to the students in their last semester on condition that they should take the assigned courses.

Supplementary Agenda-C: Appointment of Deans of the Faculties

Discussion: The meeting was apprised that since the area of study and the number of students had been significantly increased in Leading University, the demand for academic management increased the same proportion. Under the circumstances it became very difficult for Head of the Departments to do their administrative works along with the academic activities. Besides, most of the Head of the Departments were Lecturer save the one Associate Professor in Business Administration and one Assistant Professor in English.

To cope with the situation and upholding the image of the university, appointments of Deans should be made in the Faculty of Business Administration, Faculty of Modern Science, and Faculty of Arts and Modern Language.

Decision: The decision was deferred for the next Syndicate meeting.

Supplementary Agenda-D: New arrangement of courses for BBA program.

Discussion: There were 10 courses for G. Ed., 24 for Core courses and 6 courses in Major area of studies. The meeting emphasized on the need to bring some changes in the course distribution for BBA Program in line with other reputed private universities. So the authority proposed to introduce 7 courses as G. Ed., 27 courses as Core and 6 courses as Major area. Likewise there

were options for the students in taking G. Ed. courses in practice but in the new arrangement there should not be any such option. Again, there were remedial courses in the title Remedial Math and Remedial English. It was proposed that Remedial Math should be given in conjunction with Remedial Statistics and the new title of the course would be Remedial Math and Stat.


Decision: There should be 7 courses as G. Ed., 27 courses as Core and 6 courses as Major area & there should no options for the students in taking G. Ed. courses.

Supplementary Agenda-E: Renovation of the space for Leading University in Modhubon Market

Discussion: The requirement of space for Leading University had been growing faster with the gradual increase in the number of students. The demand for class rooms had been significantly increases in order to accommodate the increased number of students. Moreover, presently the authority was contemplating to open B. Sc in Civil Engineering course which would add to the demand of space for the university in turn. To meet the present and future need it was necessary to renovate the said space in Modhubon Market previously occupied by the daily Sylheter Dak before Spring Semester-2009.

Decision: The decision was deferred for the next Syndicate meeting.

Hon'ble Vice Chancellor thanked all the members of the Academic Council and declared the end of the meeting.


(Prof. Dr. ABM Shahidul Islam)

Vice Chancellor

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Chairman, Academic Council, LU.