

✓ 168

Minutes of the 3rd Academic Council Meeting held on April 1, 2006.

The 3rd meeting of the Academic Council was held on 1 April, 2006 at 10 am in the Conference Room of Leading University. The meeting was presided over by Mr. M. Nurunnabi Chowdhury, Vice Chancellor of the University.

2. The following Members attended the meeting:

- | | |
|---|-----------|
| 1. Professor Mohammad Mohabbat Khan
Department of Public Administration
Dhaka University, Dhaka | Member |
| 2. Professor Salahuddin Ahmed
House# 11, Road# 7D, Sector# 9
Uttara, Dhaka | Member |
| 3. Dr. A. N. M. Meshquat Uddin
Dean, School of Business Administration
North South University, Dhaka | Member |
| 4. Professor Dr. M. Habibul Ahsan
Head of the Department of Physics
SUST, Sylhet | Member |
| 5. Major General (Retd.) Professor Md. Nazmul Islam
Principal
Jalalabad Ragib-Rabeya Medical College, Sylhet. | Member |
| 6. Dr. Dipak Kanti Dutta
Professor of Business Administration
Leading University, Sylhet | Member |
| 7. Dr. Dulal Barua
Associate Professor, Department of Computer Science & Engineering
Leading University, Sylhet | Member |
| 8. Mr. Md. Ashiquzzaman Bhuiyan
Head (Acting)
Department of English | Member |
| 9. Mr. Md. Showkatul Hasan Chowdhury
Registrar
Leading University, Sylhet | Secretary |

Some Curricular Changes (Agenda – 1)

3. Discussions

Following main points were made during discussions:

- Changes in the code numbers of some courses are required to separate new courses of the same title from old courses. The computer programme should then be able to separate old courses taken up by old students from the new courses of new students. MKT-214: Marketing Management will be studied, for example, by old students while MKT-216: Marketing Management will be studied by new students with a different code no. so that computer programme does not place both groups under one group code.
- All undergraduate courses should be in three digits under 500 and all graduate courses in three digits, too from 500 and above Internship/Project Report should not therefore be numbered 5000.

✓167

- c. Three courses as explained in the working paper are proposed to be reorganised for logical coherence of subjects.
- d. Some new courses in CSE are proposed to replace old courses in the light of experience.
- e. A new non-credit MAT-099: Remedial Math is proposed for deficient undergraduate students.
- f. An additional course of ACT-414: Accounting Theory and Standards is proposed in the specialisation area of Finance and Accounting to acquaint students with recent national standards.
- g. Some additional courses in graduate programme of Business Administration are proposed to meet felt-needs for those courses.
- h. It is proposed to grant exemption up to seven courses to BBA graduates if those courses are equivalent to MBA courses and students got a score of 2.75 in each exempted course. For M.Com students also similar exemption may be considered by the Equivalence Committee.
- i. BBA Curriculum may be subjected to a wider review keeping in mind changes in trade, commerce and industry in modern times.

4. Decision

- a. The following courses are approved to be renumbered as proposed:
 - i. MKT 216: Marketing Management
 - ii. BUA 499: Internship/Project Report
 - iii. CSE 102: Introduction to Computer Science
 - iv. CSE 219: Internet and E-Commerce
 - v. CSE 231: Analytic Geometry
 - vi. CSE 302: Database Management System Sessional
 - vii. CSE 303: Operating System
 - viii. CSE 304: Operating System Sessional
 - ix. CSE 305: Theory of Computation
- b. Reorganisation of three existing courses is approved as given below:
 - i. CSE 210: Microprocessor and Assembly Language Programming
(Pre-requisite CSE-105, 106 and 201)
 - ii. CSE 211: Microprocessor and Assembly Language Programming Sessional
(Pre-requisite CSE-210)
 - iii. CSE 404: Computer Organisation and Architecture
(Pre-requisite CSE-303)

Syllabuses of above-mentioned courses are given at Appendix A.

- c. All graduate courses should be in three digits at 500 and above, following practice in other universities abroad.
- d. The proposed restructuring of 'FIN-3001: Principles of Finance' into 'Corporate Finance' is approved with a three digit code number of FIN-524. Detailed syllabus on this is placed at Appendix B.
- e. Replacement of existing CSE courses by new courses is approved as shown below:
 - i. CSE 237 : Numerical Methods
 - ii. CSE (504) : E-Commerce
 - iii. MAT 099 : Remedial MathDetailed syllabuses of above-mentioned courses are at Appendix C.
- f. The proposed new course ACT-414: Accounting Theory & Standards is approved. Detailed syllabus may be seen at Appendix D.
- g. Six new additional courses for graduate programme in various specialisation areas are also approved but their code numbers should be in accordance with decision at C above and listed below:
 - i. MKT(604) : Advertising and Promotion Management
 - ii. ACC(606) : Accounting Theory and Standards
 - iii. FIN (605) : Bank Fund Management
 - iv. FIN (607) : Theory and Practice of Banking

- 1166
- v. FIN (608) : Islamic Banking
 - vi. MAT(506) : Business Mathematics. The code number of each course should be given following decision at C above and parenthesis removed.
 - h. Exemption of 7 courses to BBA graduates may be given on courses which are equivalent to MBA courses and scores thereof are at least 2.75 in each exempted course. Similar exemption may be considered for M.Com degree-holders also by the Equivalence Committee.

Results of Semester Examination (Agenda – 2)

5. Discussions

Following main points were made during discussions:

- a. Results of Six Semesters from Spring 2004 to Fall 2005 have been presented in details with charts and analysis.
- b. A large number of F grades appear in the results of Fall 2005. These are due to a fault in computer programme. These results should be removed from the body of results.
- c. 'I' grade should not be brought for approval before the Academic Council.

6. Decision

Following decisions were taken:

- a. Results were approved subject to the deletion of results containing 'F' grade of Fall 2005 appearing from 'I' grade on account of programme fault.
- b. The computer programme should immediately be changed to correctly show 'I' grade as 'I' instead of 'F'.

Miscellaneous (Agenda – 3)

A. Award of Degrees

7. Discussions

Following points were made during discussions:

- a. University is planning to hold its first convocation in mid-May 2006.
- b. Students who have fulfilled requirements of degrees from both undergraduate and graduate programmes will be eligible for award of degrees.
- c. A Review Committee composed of all Chairpersons of Departments should review the results and determine fulfillment of degree requirements by individual students.

8. Decisions

Following decisions were made:

The list of students at tables A, B & C of the working paper was approved for award of their respective degrees subject to review of results by the Review Committee. The list of students at D & E was approved subject to the availability of results in time & review of their results by the Review Committee.

Miscellaneous (Agenda – 4)

B. One Mid-Term instead of two Term Examinations

9. Discussions

Following discussions were held:

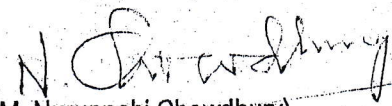
- a. Three examinations including two Term and one Final are now held at an interval of about 30 days of instructions. It puts high pressure on students and adversely affect their attendance in classes and appearance at examinations, besides hampering orderly examination and results.
- b. A Mid-Term Examination, instead of two Term examinations, will be helpful in this situation.
- c. Make-up test is asked for by an unusually large number of students. It has to be corrected for orderly examinations and consistent results.

1165

10. Decision

Following decisions were taken:

- a. One Mid-Term Examination and a Final for each semester may be taken with effect from Summer 2006 in place of the existing two Terms and one Final Examination.
- b. Any student failing to take either the Mid-Term or Final Examination in a course or more on such grounds as prevent the student from taking the examination should be given 'I' Grade. The missing test shall be given on second Thursday of the following semester. 'I' grade will then be removed for a regular grade.


(M. Nurunnabi Chowdhury)
Vice Chancellor
& 16.4.2006

Chairman, Academic Council, LU