

## MINUTES OF MEETING OF THE 28<sup>th</sup> ACADEMIC COUNCIL HELD ON 22 JULY 2020 at 5.30 PM at ZOOM APP

The 28<sup>th</sup> meeting of the Academic Council was held on 22 July 2020 at 05:30 PM at Online Zoom App. Mr. Banamali Bhowmick, Hon'ble Vice Chancellor (Acting), LU and Chairman of the Academic Council, LU presided over the meeting.

### The following members attended the meeting:

1. Mr. Banamali Bhowmick, Hon'ble Vice Chancellor (Acting), LU	Chairman
2. Prof. Dr. M. Rakib Uddin, Dean, Faculty of Modern Science, LU	Member
3. Prof. Nasir Uddin Ahmed, Dean, Faculty of Arts and Modern Language, LU	Member
4. Dr. Mohammad Mostak Ahmed, Controller of Exams, Assoc Prof & Head, Dept of Bangla, LU	Member
5. Mr. Md. Rezaul Karim, Associate. Prof. & Head, Dept. of English & Director, IQAC, LU	Member
6. Mr. Rumel M. S. Rahman Pir, Associate Prof. & Head, Dept. of EEE, LU	Member
7. Ar. Rajon Das, Associate Prof. & Head, Dept. of Architecture, LU	Member
8. Mr. Md. Rashedul Islam, Associate Prof. & Head, Dept. of Law, LU	Member
9. Mr. Mohammad Shahansha Molla, Asst. Prof & Head (Acting), Dept. of BuA, LU	Member
10. Mr. Arif Ahmad, Asst. Prof. & Head (Acting), Dept. of CSE, LU	Member
11. Mr. Md. Mahbubur Rahaman, Asst. Prof & Head (Acting), Dept. of THM, LU	Member
12. Mrs. Syeda Zehan Farzana, Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU	Member
13. Mr. KMA Shafique, Asst. Prof & Head (Acting), Dept. of Public Health, LU	Member
14. Mr. Fazly Ealahi Mamun, Lecturer & Head (Acting), Dept. of Islamic Studies, LU	Member
15. Prof. Dr. M. R. Kabir, Nominee, Board of Trustees, LU	Member
16. Prof. Dr. A.N.M. Meshquat Uddin, Nominee, Board of Trustees, LU	Member
17. Mr. Shaikul Haque Chowdhury, Nominee, Board of Trustees, LU	Member
18. Prof. Dr. Md. Jahir Bin Alam, Department of Civil Engineering, LU (Syndicate Nominee)	Member
19. Prof. Dr. A. Z. M Manzoor Rashid, Department of FES, SUST (Syndicate Nominee)	Member
20. Maj (Retd) Md Shah Alam, Psc, Registrar, LU	Member Secretary

### Welcome Address:

1. At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting.
2. The Academic Council expressed its deep shock and offered condolence to all the deaths that are taking place across the country due to Coronavirus Pandemic. Then the Chairman requested Prof. Dr. M. R. Kabir, Prof. Dr. A.N.M. Meshquat Uddin, Prof. Dr. Md. Jahir Bin Alam, and Prof. Dr. A. Z. M Manzoor Rashid to make opening remarks. They expressed good wishes to new leadership. They also said Coronavirus pandemic has brought lot of changes in higher education and enforced us to know more about education technology to cope with online teaching/learning. But we should ensure the quality of education while delivering lessons. Then the Chairman requested the Member Secretary to proceed with the agenda of the meeting.

**Agenda 28 (1):** Confirmation of the minutes of 27<sup>th</sup> Academic Council meeting held on 07 February 2020.

### Decision:

The Minutes of the 27<sup>th</sup> Academic Council was read out in the meeting and confirmed accordingly.

**Agenda 28 (2): Approval of the Students' Result of Fall-2019.**

**Discussion:**

The "Students' Result of Fall-2019" was placed before the Academic Council. A threadbare discussion took place on the issue.

**Decision:**

The Academic Council approved the "Students' Result of Fall-2019". However, the Academic Council gave following observations in this respect:

- a. Department and program wise students' final exam result should be presented in a summary of range scale for the approval.
- b. As the Student's ID is unique for each batch of students, as such, statistics on regular students and irregular student's number should be mentioned.
- c. The dropout student's number should be identified in coordination with **respective** Department, and Admission Section.

The Academic Council gave observations based on the ongoing semester's results of the following two Departments:

**a. Department of Islamic Studies**

- (1) Present trend of student's result needs to be rationalized.
- (2) Exam questions should be moderated by concerned Dean of the Faculty properly.
- (3) Honorable Vice Chancellor (Acting) and concerned Dean of the Faculty should guide the Department.

**b. Department of Public Health**

- (1) Present trend of student's result needs to be rationalized.
- (2) Questionnaire should be moderated by external faculty members.
- (3) The students answer script should be verified.
- (4) The Curriculum of the Department should be reviewed.

**Agenda 28 (3): Placement of the reviewed draft Policy for Improvement Examinations of LU.**

**Discussion:**

The reviewed draft Policy for the Improvement Examinations was placed in the meeting. A threadbare discussion took place on the issue.



**Decision:**

The reviewed draft Policy for the Improvement Examinations was provisionally approved with following observations:

- a. Improvement examinations can be taken on the final examinations on 40 marks only.
- b. The Academic Council recommended for 2500/- taka improvement examination fee.
- c. Improvement Examination Policy will be effective from the next Fall-2020 semester.

**Agenda 28 (4): Placement of the documents regarding online academic activities during Covid-19 situation for approval.****Discussion:**

There was a summary discussion on the documents presented for conducting online academic activities due to Coronavirus pandemic situation. The documents were prepared on the basis of UGC's instructions for conducting the online academic activities and its implementation in respect to Leading University. There was a discussion on laboratory work, various Sessional work, Computer lab/IT lab, Architecture Studio Work and laboratory work with and without physical equipment's. A point of argument came that lab/sessional work, studio work, computer lab, which does not need any physical equipment for experiment but can be conducted virtually with other arrangements without hindering the students learning, those practical session can be conducted online. More so, Student's evaluation and assessment was discussed also.

**Decision: Following decisions were taken:**

- a. Lab/sessional work, Studio work, Computer/IT lab, which does not need any physical equipment for experiment but can be conducted virtually with other arrangements without hindering the students learning, those practical session/lab and Studio Work/exam can be conducted online.
- b. In the online Midterm/Final Exam, besides case study, assignment, viva-presentations, there should be time bound written exam for students assessment/evaluation.
- c. Only laboratory work with equipment along with exam will take place when the campus reopens for students.

**Agenda 28 (5): Placement of the Prayer of the Student (Nipa Khan), Dept. of CSE for joining Summer-2020 Semester at online from USA.****Discussion:**

The prayer of a student namely Nipa Khan, Department of CSE, LU for joining Summer-2020 Semester at online from USA to complete the rest of the credits was placed in the Academic Council. Nipa Khan studied for 03 (three) years and completed 122 credits with an outstanding result (CGPA 3.76). A threadbare discussion took place on the issue.

**Decision:**

Nipa Khan, student of the Department of CSE, LU was allowed to participate in Summer-2020 Semester at online from USA.

**Agenda 28 (6): Placement of the prayer of students for extension of Registration Period.**

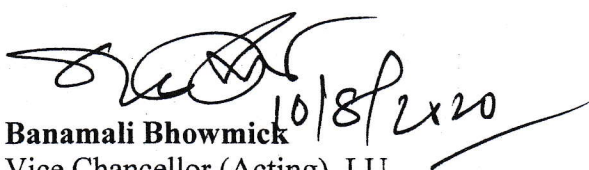
**Discussion:** The following students applied for extension of Registration period:

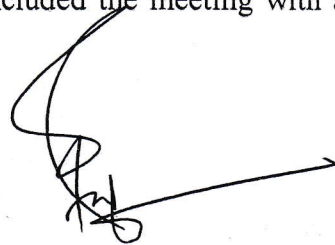
Sl.	Name & ID	Program/ Dept.	Valid Tenure of Registration	Last Course Registration	Credits		Date of Application
					Completed	Remaining	
1	Md. Shah Alam ID: 0901060038	CE	08 years (Spring-09-Fall 16)	Spring-12	140 (out of 151.5)	11.5	15/02/2020
2	S.M. Shahanewaz Islam ID: 1101070022	EEE	08 years (Spring-11-Fall 18)	Summer-17	155 (out of 157)	02.0	05/07/2020
3	Bishwzit Deb ID no.1001010055	BBA	08 years (Spring-11-Fall 18)		111 (out of 124)	13	22/07.2020

**Decision:**

- The registration period of Md. Shah Alam, ID: 0901060038, Dept of CE was extended for next two semesters with full re-admission fee.
- The registration period of S.M. Shahanewaz Islam, ID: 1101070022, Dept of EEE was extended for next one semester with full re-admission fee.
- The registration period of Bishwzit Deb, ID: 1001010055, Dept of BUA was extended for next two semesters with full re-admission fee.

As there was no other agenda to be discussed the Chairman concluded the meeting with a vote of thanks.

  
**Banamali Bhowmick**  
Vice Chancellor (Acting), LU  
&  
Chairman of the Academic Council

  
**Maj (Retd) Md Shah Alam, Psc**  
Registrar  
&  
Member Secretary of the Academic Council