

## MINUTES OF MEETING OF THE 23<sup>rd</sup> ACADEMIC COUNCIL HELD ON 22 February 2019 at 3.30 PM

The 23<sup>rd</sup> meeting of the Academic Council was held on 22 February 2019 at 03:30 PM at Leading University, Ragibnagar, South Surma, Sylhet. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU and Chairman of the Academic Council, LU presided over the meeting.

### The following members attended the meeting:

1. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU	Chairman
2. Prof. Dr. M. Rakib Uddin, Dean, Faculty of Modern Science, LU	Member
3. Dr. Wahiduzzaman Khan, Associate Prof. & Head, Dept. of BuA, LU	Member
4. Mr. Md. Rezaul Karim, Associate. Prof. & Head, Dept. of English & Director, IQAC, LU	Member
5. Mr. Rumel M. S. Rahman Pir, Associate Prof. & Head, Dept. of EEE, LU	Member
6. Mr. Abdullah Al-Mamun, Asst. Professor, Dept. of Law, LU	Member
7. Mr. Md. Mahbubur Rahaman, Asst. Prof & Head (Acting), Dept. of THM, LU	Member
8. Mr. Md. Abu Zafor, Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU	Member
9. Mr. Minhazul Haque Bhuiyan, Asst. Prof. & Head (In-Charge), Dept. of CSE, LU	Member
10. Ms Tanjima Siddika Chandni, Asst. Professor, Dept. of Architecture, LU	Member
11. Mr. KMA Shafique, Asst. Prof & Head (Acting), Dept. of Public Health, LU	Member
12. Mr. Fazly Ealahi Mamun, Lecturer & Head (Acting), Dept. of Islamic Studies, LU	Member
13. Prof. Dr. M. R. Kabir, Nominee, Board of Trustees, LU	Member
14. Prof. Dr. A.N.M. Meshquat Uddin, Nominee, Board of Trustees, LU	Member
15. Mr. Shaikul Haque Chowdhury, Nominee, Board of Trustees, LU	Member
16. Prof. Dr. Md. Jahir Bin Alam, Department of Civil Engineering, LU (Syndicate Nominee)	Member
17. Prof. Dr. A. Z. M Manzoor Rashid, Department of FES, SUST (Syndicate Nominee)	Member
18. Dr. Mohammad Mostak Ahmed, Controller of Examinations, LU	Invitee
19. Maj (Retd) Md Shah Alam, Psc, Registrar, LU	Member Secretary

### Welcome Address:

At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting. He also introduced and welcomed all new member of the council to the meeting. Then the Chairman requested the Member Secretary to proceed with the agenda of the meeting.

### Agenda 23 (1): Confirmation of the minutes of 22<sup>nd</sup> Academic Council meeting held on 26 October 2018.

#### Decision:

The minutes of the 22<sup>nd</sup> Academic Council was read out in the meeting and confirmed accordingly with the following observations:

- In case of preparing transcription of students his/her university name, number of courses taken there and credit hour to be mentioned.

### **Agenda 23 (2): Approval of the graduating students' Results of Summer-2018**

#### **Discussion:**

The graduate students result was placed before the Academic Council. A threadbare discussion took place on the issue.

#### **Decision:**

The Academic Council approved the graduating students' Results of Summer-2018 with the following suggestions:

- Grade Review Committee of each department to be effectively functional.
- Individual department should make self assessment after receiving the result of each exam and take lesson and do accordingly.

### **Agenda 23 (3): Placement of the reviewed Academic Regulations of LU**

#### **Discussion:**

The Academic Regulations of LU was reviewed by the concerned committee and placed before the Academic Council. A threadbare discussion took place on the said matter.

#### **Decision:**

The Academic Council approved the reviewed Academic Regulations of LU with some modifications.

### **Agenda 23 (4): Placement of the prayer of students for extension of Registration Period**

#### **Discussion:**

The following students applied for extension of Registration period:

Sl. No.	Name & ID	Program / Dept.	Valid Tenure of Registration	Last Course Registration	Credits		Date of Application
					Completed	Remaining	
1	Kanti Lal Baida ID: 1101020027	CSE	08 years (Spring 11-Fall 18)	Spring 2015	53 (out of 152)	99	01/10/2018
2	Sourov Bhattacharjee ID: 1003010077	BBA	08 years (Fall 10-Summer 18)	Spring 2014	111 (out of 124)	13	04/02/2019
3	Sourov Datta Choudhury ID: 1101010136	BBA	08 years (Spring 11-Fall 18)	Fall-2018	99 (out of 124)	25	29/01/2019

#### **Decision:**

- Provisionally the registration period of Kanti Lal Baida is extended for two semesters and based on his academic progress subsequently his case will be considered.
- The registration period of Sourov Bhattacharjee is extended for two semesters.
- The registration period of Sourov Datta Choudhury is extended for two semesters.



**Agenda 23 (5): Determining of standard of setting number of Questions in Mid-Term and Final Exam of different courses**

**Decision:**

- a. Mid-Term and Final exam questions will be as per department policy.
- b. Question Moderation Committee of each Department will be constituted as under:
  - i) 03 (three) Members from internal faculty of the Department.
  - ii) 01 (one) Expert Member (University internal or external to be approved by Hon'ble Vice Chancellor).
  - iii) 01 (one) Member from IQAC.

**Agenda 22 (8): Miscellaneous:**

**a. Application seeking Permission to receive Certificate on behalf of son**

Ms. Jakia Bahar Chowdhury, Student ID 1611010053, Dept. of BuA, LU has submitted an application dated 17.02.2019. She has mentioned that her brother **Md. Wasi Tahmid Chowdhury** (Student ID 1301010395) was a student of the Dept. of BuA, LU. **He completed graduation in** Fall-2016 having CGPA 3.96. But, it is a matter of sorrow that he died on 18 May 2017. Now, her parents want to receive his (**Md. Wasi Tahmid Chowdhury**) Certificate on 3<sup>rd</sup> Convocation on behalf of him. She has requested to permit her mother (**Mrs. Salima Chowdhury**) to receive the certificate. The matter was placed before the Academic Council and a threadbare discussion took place on it.

**Decision:**

The Academic Council permit parents of Md. Wasi Tahmid Chowdhury to receive **Md. Wasi Tahmid Chowdhury's** Certificate on 3<sup>rd</sup> Convocation of LU with proof copy of their identity.


**b. Application regarding early submission of Internship Report and Viva Voce**

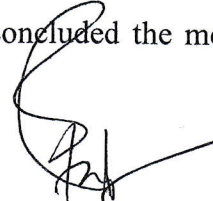
Mr. Sayem Ahmed, Student ID 1531010055, Dept. of BuA, LU has submitted an application dated 18.02.2019. He has mentioned that he is in need of emergency viva voce because he is ready for visiting abroad (UK) with his family. He has requested to give him a chance for early submission of Internship Report and Viva Voce. The matter was placed before the Academic Council and a threadbare discussion took place on it.

**Decision:**

His prayer is not considered as the BBA (Hons) is a 04 (four) years program and close credit systems is followed, as such he has to complete four years duration. In the meantime he should complete his Internship.

As there was no other agenda to be discussed the chairman concluded the meeting with a vote of thanks.

  
**Prof. Dr. Md. Qumruzzaman Chowdhury**  
Hon'ble Vice Chancellor, LU  
&  
Chairman of the Academic Council

  
**Maj (Retd) Md Shah Alam, Psc**  
Registrar  
&  
Member Secretary of the Academic Council