

# MINUTES OF MEETING OF THE 22<sup>nd</sup> ACADEMIC COUNCIL HELD ON 26 October 2018 at 3.30 PM

The 22<sup>nd</sup> meeting of the Academic Council was held on 26 October 2018 at 03:30 PM at Leading University, Ragibnagar, South Surma, Sylhet. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU and Chairman of the Academic Council, LU presided over the meeting.

## The following members attended the meeting:

1. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU	Chairman
2. Prof. Dr. M Habibul Ahsan, Dean, Faculty of Modern Science, LU	Member
3. Dr. Wahiduzzaman Khan, Associate Prof. & Head, Dept. of BuA, LU	Member
4. Mr. Md. Rezaul Karim, Assoc. Prof. & Head (Acting), Dept. of English & Director, IQAC, LU	Member
5. Mr. Rumel M. S. Rahman Pir, Associate Prof. & Head (Acting), Dept. of EEE, LU	Member
6. Ar. Rajon Das, Associate Prof. & Head, Dept. of Architecture, LU	Member
7. Mr. Md. Rashedul Islam, Associate Prof. & Head, Dept. of Law, LU	Member
8. Mr. Md. Asaduzzaman Khan, Asst. Prof. & Head (Acting), Dept. of CSE, LU	Member
9. Mr. Md. Mahbubur Rahaman, Asst. Prof & Head (Acting), Dept. of THM, LU	Member
10. Mr. Md. Abu Zafar, Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU	Member
11. Mr. KMA Shafique, Head (In-Charge), Dept. of Public Health, LU	Member
12. Mr. Fazly Ealahi Mamun, Head (In Charge), Dept. of Islamic Studies, LU	Member
13. Prof. Dr. M. R Kabir, Nominee, Board of Trustees, LU	Member
14. Prof. Dr. A.N.M. Meshquat Uddin, Nominee, Board of Trustees, LU	Member
15. Mr. Shaikul Haque Chowdhury, Nominee, Board of Trustees, LU	Member
16. Prof. Dr. Md. Jahir Bin Alam, Department of Civil Engineering, LU (Syndicate Nominee)	Member
17. Prof. Dr. A. Z. M Manzoor Rashid, Department of FES, SUST (Syndicate Nominee)	Member
18. Dr. Mohammad Mostak Ahmed, Controller of Examinations, LU	Invitee
19. Maj (Retd) Md Shah Alam, Psc, Registrar, LU	Member Secretary

## Welcome Address:

1. At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting. He also introduced and welcomed all new member of the council to the meeting.
2. The chair expressed the condolence of sad demise of Ar. Chowdhury Mushtaq Ahmed, Professor and Advisor of the Department of Architecture, LU on 21 September 2018 from various health related complications and Mr. Md. Ibrahim Ali Rustom, Assistant Plumber, LU on 02 September 2018 from a sever road accident. Highlighting the colorful life and achievement of Ar. Chowdhury Mushtaq Ahmed, the meeting humbly recalled his contributions towards the development of the university. A special Munajath in the meeting was organized and led by Mr. Fazly Ealahi Mamun seeking blessings for their departed soul.

## Agenda 22 (1): Confirmation of the minutes of 21<sup>st</sup> Academic Council meeting held on 03 August 2018.

### Decision:

The minutes of the 21<sup>st</sup> Academic Council was read out in the meeting and confirmed accordingly.

## **Agenda 22 (2): Approval of the graduating students' Results of Spring-2018**

### **Discussion:**

The graduate students result was placed before the Academic Council. A threadbare discussion took place on the issue.

### **Decision:**

The Academic Council approved the graduating students' Results of Spring-2018 with the following suggestions:

- a. All grades need to be included in the result of the respective semester along with Fail.
- b. In the result, state of the students should be shown from admission to final result of the particular batch.
- c. Dropout students status should be shown. All heads of the department should be ready with details of drop out students to explain it to the Academic Council.
- d. Interpretation of the graph/table should be shown below the chart.
- e. Students willing to leave university will have following financial implications:
  - i) Before classes starts: Students will get 50% admission fee refunded;
  - ii) Once the semester starts: Students will not get any refund of admission and tuition fee.

## **Agenda 22 (3): Placement of the updated Academic Regulations of LU**

### **Discussion:**

The updated Academic Regulations of LU was reviewed by the concerned committee and placed before the Academic Council. A threadbare discussion took place on the said matter.

### **Decision:**

The Academic Council opined to form a Committee Comprising member from outside and inside of LU to review the updated Academic Regulation of LU as under:

- |   |                  |
|---|------------------|
| a. Prof. Dr. Md. Jahir Bin Alam                                     | Convener         |
| Advisor/Coordinator, Department of Civil Engineering, LU            |                  |
| b. Prof. Dr. A. Z. M Manzoor Rashid                                 | Member           |
| Department of FES, SUST   |                  |
| c. Mr. Md. Rezaul Karim   | Member Secretary |
| Assoc. Prof. & Head (Acting), Dept. of English & Director, IQAC, LU |                  |

The Committee will present the outcome of review by 29 November 2018 to Chair of the Academic Council.

## **Agenda 22 (4): Placement of modified Report regarding inclusion of CGPA, Semester and Year of Passing in the Provisional and Original Certificates of LU**

### **Discussion:**

The designs of Provisional and Original Certificates of LU were placed before the Academic Council by the concerned committee along with 02 (two) alternatives (1<sup>st</sup> alternative and 2<sup>nd</sup> alternative). A threadbare discussion took place on the proposed certificate design.

### **Decision:**

2<sup>nd</sup> alternatives proposed provisional and original certificate were provisionally approved with followings modifications:



a. **Provisional Certificate:**

1. There will not be any Reg: Num, ID Number will be used.
2. Hon'ble Vice Chancellor and Controller of Examinations will be signatories.
3. All securities essential need to be incorporated.
4. The other corrections as suggested and marked in the certificate to be modified accordingly. It will be printed in white color. There will not be any copy blocks as border.
5. The corrected copy to be sent to Prof. Dr. A. N. M. Mesquat Uddin, Member of Academic Council for final verifications.

b. **Original Certificate:**

1. Instead of Registration Number, ID Number will be used.
2. Hon'ble Vice Chancellor and Controller of Examinations will be signatories.
3. All securities essential need to be incorporated.
4. The other corrections as suggested and marked in the certificate to be modified accordingly. It will be printed in Off-White color. There will not be any copy blocks as border.
5. The corrected copy to be sent to Prof. Dr. A. N. M. Mesquat Uddin, Member of Academic Council for final verifications.

**Agenda 22 (5): Placement of the prayer of students for extension of Registration Period**

**Decision:**

The prayer of extension of registration period of following student was approved:

Sl.	Name & ID	Program / Dept.	Valid Tenure of Registration	Last Course Registration	Credits		Date of Application
					Completed	Remaining	
1	Tasnim Chowdhury ID: 1301030303	MA in English	04 years (Spring 13-Fall 16)	Fall 2013	30 (out of 36)	06	10/09/2018
2	Tanvir Rahman Chowdhury ID: 0802010503	MBA	04 years (Sum 08-Spring 12)	Fall 2010	57 (42+15 waived) (out of 63)	06	24/09/2018
3	Mohanned Altaf ID: 0202010616	EMBA	04 years (Sum 02-Spring 06)	Summer 2004	48 (out of 51)	03	24/07/2018
4	Suchira Binte Shams ID: 1101010605	MBA	04 years (Spring 11-Fall 14)	Summer 2012	60 (54+15 waived) (out of 63)	03	10/09/2018

**Agenda 22 (6): Placement of proposal for updating the format Academic Transcript of LU**

**Discussion:**

The proposal for updating the format of Academic Transcript of LU was placed before the Academic Council. A threadbare discussion took place on updating the current format.

**Decision:** The Academic Council opined to modify Academic Transcript as under:

- a. When a student is transferred from any other Public or Private Universities to LU, his/her GPA should be shown in the GPA column of the transcript.
- b. In such a case, name of the University should be mentioned, but the GPA obtained from previous University should not be considered for the overall calculation of CGPA.



**Agenda 22 (7): Placement of proposal for Purchasing Language Software for Language Laboratory**

**Decision:** As it is not curriculum based issue, as such it was dropped out from the Academic Council meeting. However, it will be sent to the Need Assessment Committee to ascertain its necessity and subsequent procurement.

**Agenda 22 (8): Placement of proposal of the Dept. of BuA for (i) Curriculum Adjustment in between 9<sup>th</sup> and 8<sup>th</sup> Academic Council and (ii) Approval of 02 (two) new Courses at MBA/EMBA Program, Major in Management Information System**

**i) Curriculum Adjustment in between 9<sup>th</sup> and 8<sup>th</sup> Academic Council:**

**Discussion:**

The Dept. of BuA is currently following the Curriculum approved by the 9<sup>th</sup> Academic Council. A few numbers of students of the said department have completed the courses offered and approved by the 8<sup>th</sup> Academic Council without completing some respective courses on time. Therefore, the department assigned them courses from 9<sup>th</sup> Academic Council Curriculum for completion of their degree. The matter was placed before the Academic Council and a threadbare discussion took place on it.

**Decision:**

The Academic Council approved the assigned courses for the respective students as under:

Student ID	Student's Name	Old Curriculum	New Curriculum
1411010041	Musaddek Bin Rashid	FIN-305 Introduction to Banking	BST-322 Business Research Methods
1511010205	Mahfuzul Islam Chowdhury	BUS-350 Business Ethic & CSR	FIN-332 Financial Market & Institutions
1511010401	Juned Ahmed	BUS-350 Business Ethic & CSR	FIN-332 Financial Market & Institutions
1511010031	Sharmin Akter Ritu	BUS-350 Business Ethic & CSR	BST-322 Business Research Methods
1511010375	Md. Suleman Ahmed	1. FIN-305 Introduction to Banking 2. BUS-350 Business Ethics & CSR	1. FIN-332 Financial Market & Institutions 2. BST-322 Business Research Methods
1511010224	Sheikh Md. Shamsuddin	1. BUS-350 Business Ethic & CSR 2. GED-255 Ecology & Environment	1. FIN-332 Financial Market & Institutions 2. BST-114 Fundamental of Environmental Studies
1411010143	Md. Imran	BUS-305 Introduction to Banking	FIN-322 Business Research Methods
1421010029	Nusrath Zahan Zahin	FIN-305 Introduction to Banking	BST-322 Business Research Methods
1102010006	Aparajita Banik	GED-255 Ecology & Environment	BUS-223 E-Commerce
1201010381	Shibli Debi	BUS-350 Business Ethics & CSR	FIN-332 Financial Market & Institutions

1511010245	Farzana Akter Shuly	1. GED-255 Ecology & Environment 2. GED-215 Industrial Psychology. 3. BUS-350 Business Ethics & CSR	1. BUS-223 E-Commerce 2. BST-114 Fundamental of Environmental Studies 3. BST-322 Business Research Methods
1411010253	Sourik Ggosh	1. FIN-305 Introduction to Banking 2. GED-255 Ecology & Environment	1. BST-322 Business Research Methods 2. BUS-223 E-Commerce
1411010231	Abu Taher Roni	BNK-415 Merchant and Investment Banking	FIN-405 Real Estate Finance
1411010062	Tanimul Islam Chowdhury	FIN-305 Introduction to Banking	BST-322 Business Research Methods

**ii) Approval of 02 (two) new Courses at MBA/EMBA Program, Major in Management Information System:**

**Discussion:**

The Dept. of BuA on recommendation of the Departmental Academic Committee has included 02 (two) new courses in MBA/EMBA program curriculum for major in MIS. The matter was placed before the Academic Council and a threadbare discussion took place on it.

**Decision:**

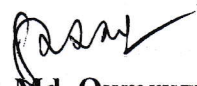
The Academic Council approved following 02 (two) new courses in MBA/EMBA program curriculum for major in MIS with the change as mentioned in the table:

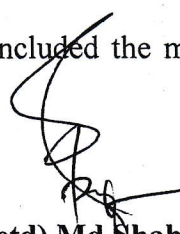
Sl.	Course Code	Course Title	Program	Major	Credit
1	MIS-555	Data Communication and Networking	MBA	MIS	03
2	MIS-556	Advanced Database Management	MBA	MIS	03

**Agenda 22 (9): Miscellaneous:**

- All department Heads holding their appointment should be either Acting/ Full Head when she/he is given responsibility as per University rules.
- Only for a temporary period, in absence of Heads, an In-Charge may take these responsibilities.

As there was no other agenda to be discussed the chairman concluded the meeting with a vote of thanks.

  
**Prof. Dr. Md. Qumruzzaman Chowdhury**  
Hon'ble Vice Chancellor, LU  
&  
Chairman of the Academic Council

  
**Maj (Retd) Md Shah Alam, Psc**  
Registrar  
&  
Member Secretary of the Academic Council