

# MINUTES OF MEETING OF THE 20<sup>th</sup> ACADEMIC COUNCIL HELD ON 27 April 2018 at 3.30 PM

The 20<sup>th</sup> meeting of the Academic Council was held on 27 April 2018 at 03:30 PM at Leading University (LU), Permanent Campus Ragib Nagar, Kamal Bazar, Sylhet. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU and Chairman of the Academic Council, LU presided over the meeting.

## The following members attended the meeting:

1. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU	Chairman
2. Mr. Syed Abdul Hannan, Member, Board of Trustees, LU	Member
3. Prof. Dr. M. R Kabir, Pro Vice Chancellor, University of Asia Pacific, Dhaka	Member
4. Prof. Dr. A.N.M. Meshquat Uddin, Vice Chancellor, Southeast University, Dhaka	Member
5. Prof. Md. Nazrul Islam Dean, Faculty of Business Administration (BuA) & Head, Dept. of BuA, LU	Member
6. Prof. Dr. Gazi Abdulla-Hel-Baqui Dean, Faculty of Arts and Modern Language, LU	Member
7. Prof. Dr. M Habibul Ahsan, Dean, Faculty of Modern Sciences, LU	Member
8. Major (Retd) Shaikhul Haque Chowdhury, Secretary, Board of Trustees, LU	Member
9. Prof. Dr. Zahurul Alam, Dept. of BuA, LU	Member
10. Dr. Wahiduzzaman Khan, Associate Prof. & Head (Acting), Dept. of THM, LU	Member
11. Mr. Muhammad Nazrul Islam, Asst. Prof. & Head (Acting), Dept. of English, LU	Member
12. Mr. Md. Asaduzzaman Khan, Asst. Prof. & Head (Acting), Dept. of CSE, LU	Member
13. Mr. Md. Shawkat Jahan Chowdhury Asst. Prof. & Head (Acting), Dept. of Architecture, LU	Member
14. Mr. Md. Aminul Haque Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU	Member
15. Mr. Md. Abdul Musabbir Chowdhury, Asst. Prof & Head (Acting), Dept. of law, LU	Member
16. Mr. KMA Shafique, Head (Acting), Dept. of Public Health, LU	Member
17. Mr. Mrinal Kanti Dhar, Head (In-Charge), Dept. of EEE, LU	Member
18. Mr. Fazly Ealahi Mamun, Head (In Charge), Dept. of Islamic Studies, LU	Member
19. Mr. Md. Rezaul Karim, Asst. Prof. Dept. of English & Director, IQAC, LU	Invitee
20. Engr. Md. Lutfor Rahaman, In Charge, Controller of Examinations, LU	Invitee
21. Prof. Dr. S. M. Ali Akkas Registrar (Acting), LU	Member Secretary

## Welcome Address:

At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting.

## Agenda 20 (1): Confirmation of the minutes of 19<sup>th</sup> Academic Council meeting held on 23 February 2018

### Decision:

The minutes of the 19<sup>th</sup> Academic Council was read out in the meeting and confirmed accordingly.

## Agenda 20 (2): Placement of the proposed Curriculum of the programs of Master in Computer Application (MCA) and Master in Computer Science and Engineering (M.Sc in CSE)

### Decisions:

The proposed Curriculum of the programs of Master in Computer Application (MCA) and Master in Computer Science and Engineering (MSc in CSE) was presented by the concerned Head of the Department. After a threadbare discussion the Academic Council advised to revise the above



mentioned curriculums based on the number of credit hours and duration as per the structure suggested such as Master in Computer Application (MCA) (48), Master in Computer Science and Engineering (30+6), MSc. in CSE (18+18).

**Agenda 20 (3): Placement of modified Report regarding inclusion of CGPA, Semester and Year of Passing in the Provisional and Original Certificates of LU**

**Decision:**

The modified Report regarding inclusion of CGPA, Semester and Year of Passing in the Provisional and Original Certificates of LU was presented by the convener of the concerned committee. After a threadbare discussion, the Academic Council advised the committee to submit a concrete proposal on the Provisional and Original Certificates to the Vice Chancellor within 07 (seven) working days.

**Agenda 20 (4): Placement of Report regarding assigning supervisor for the students of LLM Program having the course namely Research Monograph**

**Decision:**

The Report regarding assigning supervisor for the students of LLM Program having the course namely Research Monograph was presented by the Head of the Department of Law. After a threadbare discussion, the Academic Council decided that the matter to be discussed if relevant after receiving feedback from the University Grants Commission (UGC) of Bangladesh on proposed revised curriculum of the Dept. of Law sent for approval.

**Agenda 20 (5): Placement of final Reports of the Committees formed to analyze and find out the facts behind constant dropping out of students in different departments of LU**

**Decision:**

The Reports of the Committees formed to analyze and find out the facts behind constant dropping out of students of different departments of LU were presented by the concerned Head of the Department. After a threadbare discussion the Academic Council recommended the following:

- i) A monitoring system should be introduced through IQAC to monitor faculty members' performance including their office hour at University.
- ii) From now onward teachers have to post weekly schedule on their doors and the Deans and Heads are to monitor the execution of this schedule.

**Agenda 20 (6): Miscellaneous**

**a. The prayer of student for extension of period of registration is placed before the Academic Council for kind decision.**

**Decisions:**

The following student applied after 19<sup>th</sup> Academic Council held on 23 February 2018 for extension of period of her registration. Placed for kind decision of the 20<sup>th</sup> Academic Council:

Sl. No.	Name & ID	Program/ Department	Valid Tenure of Registration	Credits		Date of Application
				Completed	Remaining	
1	Mrs. Shova Rani Biswas ID: 0602010610	EMBA	04 years (Summer 2006-Spring 2010)	48 (out of 51)	03 (Project)	12/03/2018

The Draft Transcript of the applicant is attached herewith.

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**Decision:**

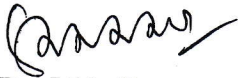
Mrs. Shova Rani Biswas, student of EMBA program bearing ID: 0602010610 of the Dept. of Business Administration was permitted on special consideration to complete all requirements for the EMBA degree within Summer-2018 Semester subject to readmission and completing course registration procedures.

**b. The issue of introducing improvement exam raised by the Dean, Faculty Business Administration and Head Dept. of BuA**

**Decision:**

After a thread bare discussion the Academic Council advised the Dean of the Faculty of Business Administration to submit a concrete proposal on the improvement exam, retake and incompleteness of course taking into consideration previous relevant provisions in this connection.

As there was no other agenda to be discussed the chairman concluded the meeting with a vote of thanks to and from the chair.



**Prof. Dr. Md. Qumruzzaman Chowdhury**  
Hon'ble Vice Chancellor, LU  
&  
Chairman of the Academic Council



**Prof. Dr. S. M. Ali Akkas**  
Registrar (Acting)  
&  
Member Secretary of the Academic Council