

MINUTES OF MEETING OF THE 19th ACADEMIC COUNCIL

HELD ON 23 February 2018 at 3.00 PM

The 19th meeting of the Academic Council was held on 23 February 2018 at 03:00 PM at Leading University (LU), Permanent Campus Ragib Nagar, Kamal Bazar, Sylhet. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU and Chairman of the Academic Council, LU presided over the meeting.

The following members attended the meeting:

- | | |
|--|------------------|
| 1. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU | Chairman |
| 2. Mr. Syed Abdul Hannan, Member, Board of Trustees, LU | Member |
| 3. Prof. Dr. A.N.M. Meshquat Uddin, Vice Chancellor, Southeast University, Dhaka | Member |
| 4. Prof. Md. Nazrul Islam
Dean, Faculty of Business Administration (BuA) & Head, Dept. of BuA, LU | Member |
| 5. Prof. Dr. Gazi Abdulla-Hel-Baqui
Dean, Faculty of Arts and Modern Language, LU | Member |
| 6. Prof. Dr. M Habibul Ahsan, Dean, Faculty of Modern Sciences, LU | Member |
| 7. Prof. Ar. Chowdhury Mushtaq Ahmed, Advisor, Dept. of Architecture, LU | Member |
| 8. Prof. Dr. Zahurul Alam, Dept. of BuA, LU | Member |
| 9. Dr. Wahiduzzaman Khan, Associate Prof. & Head (Acting), Dept. of THM, LU | Member |
| 10. Mr. Muhammad Nazrul Islam, Asst. Prof. & Head (Acting), Dept. of English, LU | Member |
| 11. Mr. Md. Asaduzzaman Khan, Asst. Prof. & Head (Acting), Dept. of CSE, LU | Member |
| 12. Mr. Md. Shawkat Jahan Chowdhury
Asst. Prof. & Head (Acting), Dept. of Architecture, LU | Member |
| 13. Mr. Md. Aminul Haque
Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU | Member |
| 14. Mr. Md. Abdul Musabbir Chowdhury, Asst. Prof & Head (Acting), Dept. of law, LU | Member |
| 15. Mr. KMA Shafique, Head (Acting), Dept. of Public Health, LU | Member |
| 16. Mr. Mrinal Kanti Dhar, Head (In-Charge), Dept. of EEE, LU | Member |
| 17. Mr. Fazly Ealahi Mamun, Head (In Charge), Dept. of Islamic Studies, LU | Member |
| 18. Mr. Md. Rezaul Karim, Asst. Prof. Dept. of English & Director, IQAC, LU | Invitee |
| 19. Engr. Md. Lutfor Rahaman, In Charge, Controller of Examinations, LU | Invitee |
| 20. Prof. Dr. S. M. Ali Akkas Registrar (Acting), LU | Member Secretary |

Welcome Address:

At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting.

Agenda 19 (1): Confirmation of the minutes of 18th Academic Council meeting held on 29 December 2017

Decision:

The minutes of the 18th Academic Council was read out in the meeting and confirmed accordingly with the following suggestions:

1. All Head of the Department have submitted their respective Department wise realistic Annual Activity Plan with budget in terms of Seminar, workshop with a view to aggressively promoting Departmental Programs leading to enhancing student enrollment as instructed by the 18th Academic Council meeting held on 29 December 2017. Similar reports were supposed to be prepared and submitted by the Clubs. As none of the Clubs has submitted the report the Academic Council instructed the Clubs of the University to prepare and submit realistic Annual Activity Plan without further delay.

2. All Departments of the University except Department of Business Administration, Department of Civil Engineering, Department of Public Health and Department of Tourism and Hospitality Management have submitted their respective report of development activities. The Academic Council instructed the aforementioned 04 (four) departments to submit their development activities reports within 07 (seven) working days.
3. The Academic Council suggested the Institutional Quality Assurance Cell (IQAC), LU to organize a seminar for all Heads of the Departments of Leading University on the concepts and techniques of preparing Development Activities Report.

Agenda 19 (2): Approval of the Results of Graduating Students of Fall-2017

Decisions:

The results of Graduating Students of Fall-2017 semester was approved accordingly with the suggestion to show the batch wise number of admitted and failed students.

Agenda 19 (3): Placement of Revised Curriculum of respective Department

Decision:

The Revised Curriculum of the Departments of BuA, English, Law, CSE, EEE, Civil, Architecture, Public Health, Islamic Studies were presented by the respective Head of the Department. After a threadbare discussion the Academic Council approved these revised curriculums with the suggestions and corrections as follows:

- a. Similar courses offered by different departments will be assigned same course code or will be cross-listed if different code is used.
- b. Committee headed by Prof. Md. Nazrul Islam, Dean, Faculty of Business Administration & head, Dept. of Business Administration will be formed for taking coordinated measures on the issue. All Heads of the Department will be member of this committee.
- c. A uniform title has to be used for the course titled “স্বাধীন বাংলাদেশের অভ্যুদয়ের ইতিহাস” with its English translation.
- d. The number 100-499 will be used for coding the courses of bachelor programs and number 500-699 (as the case may be) would be used coding the course of master's programs. Exceptions will require approval from the Vice Chancellor.

Agenda 19 (4): Placement of final Reports of the Committees formed to analyze and find out the facts behind constant dropping out of students of the different departments of LU

Decisions:

Deferred

Agenda 19 (5): Placement of modified Report regarding inclusion of CGPA, Semester and Year of Passing in the Provisional and Original Certificates of LU

Decisions:

Deferred

Enad

Agenda 19 (6): Placement of Report regarding assigning supervisor for the students of LLM Program having the course namely Research Monograph

Decisions:

The Academic Council deferred this matter and instructed to place it in the next meeting of Academic Council.

Agenda 19 (7): Placement of the prayer of student seeking permission for Supplementary Exam

The following student applied after 18th Academic Council meeting held on 29 December 2017 seeking permission for Supplementary Exam of Fall-2017:

Sl. No.	Name & ID	Program	Valid Tenure of Registration	Credits		Applied seeking permission to sit in the Supplementary Exam of Fall 2017 for the Course MKT-514 (Principle of Marketing) which he appeared in the Fall 2016 and obtained GP 2.00 out of 4.00.
				Completed	Remaining	
1	Mr. Zakir Hossain ID: 1631016001	EMBA	04 years (Fall 16-Summer 20)	48 (out of 51)	3 (Project Report)	

Decision:

Mr. Zakir Hossain, student of EMBA program bearing ID: 1631016001 of the Dept. of Business Administration was permitted to take Supplementary Exam of Spring-2018 Semesters to complete all requirements for the EMBA degree.

Agenda 19 (8): Placement of the prayer of student for re-admission

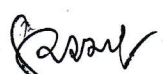
The following student applied after 18th Academic Council meeting held on 29 December 2017 for re-admission:


Sl. No.	Name & ID	Program	Valid Tenure of Registration	Last Course Registration	Credits		Date of Application
					Completed	Remaining	
1	Mr. Abul Kashem Chowdhury ID: 1101010748	EEE	08 years (Spring 11-Fall 18)	Summer 2011	28 (out of 157)	129	20/01/2018

Decision:

Mr. Abul Kashem Chowdhury, student of EEE program bearing ID: 1101010748 of the Dept. of Electrical and Electronic Engineering was permitted to complete all requirements for the bachelor of EEE degree within Spring Semester 2021.

As there was no other agenda to be discussed the chairman concluded the meeting with a vote of thanks to and from the chair.


Prof. Dr. Md. Qumruzzaman Chowdhury
Hon'ble Vice Chancellor, LU
&
Chairman of the Academic Council


Prof. Dr. S. M. Ali Akkas
Registrar (Acting)
&
Member Secretary of the Academic Council