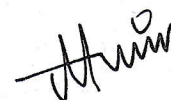


## MINUTES OF MEETING OF THE 14<sup>th</sup> ACADEMIC COUNCIL HELD ON 27<sup>th</sup> MAY 2016

The 14<sup>th</sup> meeting of the Academic Council was held on 27<sup>th</sup> May 2016 at 04:00 p.m. at Leading University (LU), Permanent Campus Ragib Nagar, Kamal Bazar, Sylhet. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU and Chairman of the Academic Council, LU presided over the meeting.

### The following members attended the meeting:

- |                                                                                                             |                  |
|-------------------------------------------------------------------------------------------------------------|------------------|
| 1. Prof. Dr. Md. Qumruzzaman Chowdhury, Hon'ble Vice Chancellor, LU                                         | Chairman         |
| 2. Prof. Dr. M. R. Kabir, Pro-Vice Chancellor, UAP, Dhaka (Syndicate Nominee)                               | Member           |
| 3. Prof. Dr. A.N.M. Meshquat Uddin<br>Vice Chancellor, Presidency University (Syndicate Nominee)            | Member           |
| 4. Prof. Dr. Khandoker Mohammad Mominul Haque<br>Dean, Faculty of Modern Science and Head, Dept. of EEE, LU | Member           |
| 5. Prof. Md. Nazrul Islam<br>Dean, Faculty of Business Administration (BuA) & Head, Dept. of BuA, LU        | Member           |
| 6. Prof. Md. Abul Kalam Chowdhury, Head, Dept. of Islamic Studies, LU                                       | Member           |
| 7. Prof. Ar. Chowdhury Mushtaq Ahmed, Advisor, Dept. of Architecture, LU                                    | Member           |
| 8. Prof. Dr. Zahurul Alam, Dept. of BuA, LU                                                                 | Member           |
| 9. Mr. Muhammed Nazrul Islam, Asst. Prof. & Head (Acting), Dept. of English, LU                             | Member           |
| 10. Mr. Md. Asaduzzaman Khan, Asst. Prof. & Head (Acting), Dept. of CSE, LU                                 | Member           |
| 11. Mr. Md. Shawkat Jahan Chowdhury<br>Asst. Prof. & Head (Acting), Dept. of Architecture, LU               | Member           |
| 12. Mr. Rashedul Islam, Asst. Prof. & Head (Acting), Dept. of Law, LU                                       | Member           |
| 13. Mr. Abul Abrar Masrur Ahmed<br>Asst. Prof & Head (Acting), Dept. of Civil Engineering, LU               | Member           |
| 14. Mr. KMA Shafique, Head (Acting), Dept. of Public Health, LU                                             | Member           |
| 15. Major (Retd) Shaikhul Haque Chowdhury (Nominee, Board of Trustees)<br>Secretary, BoT, LU                | Member           |
| 16. Brigadier General Nurul Huda (Board of Trustees, LU)                                                    | Invitee          |
| 17. Mr. Md. Rezaul Karim, Director, IQAC and Asst. Prof. Dept. of English, LU                               | Invitee          |
| 18. Engr. Md. Lutfor Rahaman, In Charge, Controller of Examinations, LU                                     | Invitee          |
| 19. Lt Col Munir Ahmed Quadery (Retd), Registrar, LU                                                        | Member Secretary |



### **Welcome Address:**

1. At the outset the Chairman of the Academic Council thanked and gave heartfelt felicitation to all the members present in the meeting.
2. Maj. Gen (Retd) Prof. Dr. Md. Nazmul Islam, Principal, Jalalabad Ragib Rabeya Medical College and Hospital (Nominee, Board of Trustees of the Academic Council) had massive brain stroke on 25 May 2016. He was admitted at Jalalabad Ragib Rabeya Medical College Hospital and on 26 May 2016 he was evacuated by Air-Ambulance from Sylhet to Dhaka. Now he is under treatment at ICU in CMH Dhaka. A special Munajath in the meeting was organized and led by Prof. Md. Abul Kalam Chowdhury for his early recovery.

### **Agenda 14 (1): Confirmation of the Minutes of 13<sup>th</sup> Academic Council Meeting Held on 11<sup>th</sup> September 2015.**

**Decision:** The minutes of the 13<sup>th</sup> Academic Council has been read out in the meeting and was approved accordingly.

### **Agenda 14 (2): Approval of the Results of the Graduating Students of Summer-2015 and Fall-2015 Semester.**


#### **Decisions:**

1. Result Summer-2015 and Fall-2015 recommended for approval.
2. The detail result statement of the exam of the Summer-2015 and Fall-2015 Semester to be prepared in a standard format and to be placed to the next Academic Council meeting.

### **Agenda 14 (3): Approval of the Syllabus for the Programs of Master in Computer Application (MCA) and Master in Computer Science and Engineering (MSc in CSE).**

#### **Decisions:**

1. The syllabus of Master in Computer Application has been recommended for approval with following corrections;
  - a. Course title of English Written and Speaking will be "Communication Skills".



b. After admission of students, a placement test to be arranged by Department of English and the qualified students will get waiver of the "Communication Skills" course and unqualified students will have to complete this course as non-credit and compulsory course.

2. The syllabus of Master in Computer Science has been recommended for approval with minor corrections, which have been explained in detail in the meeting.

**Agenda 14 (4): Approval of the Syllabus for the Program of Bachelor in Agriculture (BSc Ag) (Honours);**

**Decision:** The Syllabus of the program of Bachelor in Agriculture (B.Sc in Ag) has been recommended to be forwarded to an "Expert Committee" with necessary corrections and to be placed to the next Academic Council meeting.

**Agenda 14 (5): Operating Separate MBA Program of 40 credits including 4 credits Internship / Project Report for BBA Background Students:**

**Decision:** The MBA students with BBA (background) will be eligible for maximum 24 credit hours of course waiver for all foundation level courses. These students will be required to complete minimum 39 credit hours to earn the degree.

**Agenda 14 (6): Extension of Period of Registration of Students:**

**Decisions:**

1. Istiaque Ahmed, ID 1101010523 Students of MBA program is approved for re-admission for two semester to complete left over fifteen credits.
2. Following students have been approved for re-admission for one semester.
  - a. Md. Emran Ali Amin ID. 1001010528 MBA Program
  - b. Pritom Dey Porag ID 0703010004 BBA Program
  - c. Shahanur Chowdhury ID 08010010516 MBA Program
  - d. Sadrul Hasan Chowdhury ID 05020106 EMBA Program

**Agenda 14 (7): Miscellaneous:**

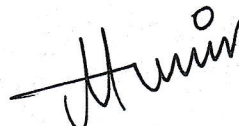
**Decisions:**

1. An appointment of "Coordinator for BBA Program" has been recommended in the Department of Business Administration. The Coordinator will work directly under supervision of the Head of the Department and he will also assist the Head of the Department. It is also recommended to pay Tk. 4000/- (four thousand) only per month as honorarium to the "Coordinator of BBA Program".
2. There will be no such position as Director MBA/EMBA program. An appointment of "Coordinator of MBA and EMBA Program" has been recommended in Department of Business Administration. The Coordinator will work directly under the Head of the Department and he will also assist the Head of the Department. It is also recommended to pay Tk. 4000/- (four thousand) only per month as honorarium to the "Coordinator of MBA and EMBA Program".
3. It is recommended to establish following "Institute" under Leading University;
  - a. Ragib-Rabeya Bangladesh Sports Academy, Ragibnagar, Sylhet;
  - b. Shahjalal Ragib-Rabeya Nagri Institute, Sylhet;
  - c. Shahjalal Ragib-Rabeya Autistic Institute, Sylhet;
  - d. Ragib-Rabeya Homoeopathic Medical College and Hospital, Sylhet;
4. The minor corrections of the Syllabus of the Dept. of EEE has been approved (as forwarded by the Dept.)
5. All the full time faculty members of the respective Depts. (including Lecturer) may be assigned as "Supervisor" for project/thesis with maximum 10 (ten) students under each supervisor. If the number of students are more after distribution (10 student for one supervisor), then the Head will equally distribute the additional students to the faculty members as per seniority.

As there was no agenda to be discussed the chairman ended the meeting with vote of thanks.



**Prof. Dr. Md. Qumruzzaman Chowdhury**  
Hon'ble Vice Chancellor, LU  
&  
Chairman  
Academic Council, LU



**Lt Col Munir Ahmed Quadery (Retd)**  
Registrar  
&  
Member Secretary  
Academic Council, LU