

Leading University

Form for Change of Program

Name:	Student ID. #
Existing Program:	Intended Program:
Semester Completed:	Credit Completed:
	Out of: CGPA:
Reasons for change:	
Signature with date	
Cell #	

For Office Use Only

Comments and Signature of the Head of the Dept. (Existing Program) Allowed not allowed to change the program. Signature: Date:	Comments and Signature of the Head of the Dept. (Intended Program) Allowed not allowed to join the program. Signature: Date:
Comments and Approval from Registrar Approved Not-approved Registrar	Admission Office <input type="checkbox"/> New ID <input type="checkbox"/> Posted into computer on <input type="checkbox"/> Posted by
Accounts Office <input type="checkbox"/> Posted into Ledger on <input type="checkbox"/> Posted by	Office of the Controller of Examinations <input type="checkbox"/> Transfer of Credits (if Any) <input type="checkbox"/> Posted into computer on <input type="checkbox"/> Posted by

Notes: Student has to pay requisite fee for such change.