

Date:

To
The Controller of Examinations
Leading University, Sylhet

Upload Passport Sized Photo of Student Upload Passport Sized Photo of Authorized Person

Subject: Authorization Letter.

Dear Sir,

I the undersigned want to inform you that, due to some unavoidable circumstances I am unable to receive my Provisional Certificate for which I have applied. In my absence _____ will receive my Provisional Certificate. His signature and photograph is attached here with as per rules of Leading University.

I, therefore pray and hope that you would be kind enough to grant my application and oblige thereby.

Sincerely Yours

Name:

ID:

Department:

Mobile No:

Signature of student:

Signature of Authorized Person:

Papers need to be attached:

1. Upload Scanned Copy of the ID card of the student supplied by University
2. Upload Scanned Copy of National ID card of the Authorized person