



Leading University

Form for Change of Program

Name:..... Student ID. #.....	
Existing Program:..... Intended Program:.....	
Semester Completed:.....Credit Completed:.....Out of.....CGPA:.....	
Reasons for change:.....	
.....	
Signature with date	
Cell #	

For Office Use Only

Comments and Signature of the Head of the Dept. (Existing Program)	Comments and Signature of the Head of the Dept. (Intended Program)
Allowed/not allowed to change the program.	Allowed/not allowed to join the program.
Signature: Date:	Signature: Date:

Comments and Approval from Registrar	Admission Office
Approved/Not-approved	<input type="checkbox"/> New ID..... <input type="checkbox"/> Posted into computer on..... <input type="checkbox"/> Posted by.....
Registrar	

Accounts Office	Office of the Controller of Examinations
<input type="checkbox"/> Posted into Ledger on..... <input type="checkbox"/> Posted by.....	<input type="checkbox"/> Transfer of Credits (if Any)..... <input type="checkbox"/> Posted into computer on..... <input type="checkbox"/> Posted by.....

Notes: Student has to pay requisite fee for such change.