



Leading University

Ragibnagar, South Surma, Sylhet-3112
Phone: +880-821-720303-4. Fax: 880-821-720307

Whether the students
informed earlier:

Yes No

Name of the Teacher:

ROF-08

Department:

Leave Applied for

Sl No	Name of the Courses	Leave day	Scheduled class during leave	Date & Time of Make Up Class	Remarks

Signature of Head of the Dept.

Signature of the Teacher